

Homosassa Special Water District

Regular Meeting

April 19, 2021

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, April 19, 2021 at the District office at 7922 W Grover Cleveland Blvd., Homosassa, FL 34448.

Present were:

Commissioner Wilcox
Commissioner Sipos
Rick Sandvick (Superintendent)
Carole Barice (Attorney)
Jessie Judge (BCBS Rep)

Commissioner Rendueles
Commissioner Miller
Teresa Olds (Staff)
George McDonald (Engineer)

Commissioner MacRae was absent from the meeting.

Commissioner Wilcox called the meeting to order at 4:00 PM

4) Blue Cross Blue Shield Renewal

Jessie Judge presented the Board with the renewal options for the Group Health Insurance.

Discussion.

Commissioner Sipos made a motion to accept the renewal of BCBS plan # 5462. Commissioner Rendueles seconded the motion. Vote yes. Motion carried.

5) George McDonald (Project Updates)

Mr. McDonald stated to the Board that with the SRF project they do have a contractor meeting scheduled as they are behind schedule. He will provide an update to the Board at the May meeting.

Discussion on the Riverhaven canal crossing.

Not all of the properties have the same easement. Recommends that the South 2 lot's that we can not find an Easement for that the District hire a Title company to do a complete search.

Discussion.

Board agreed for staff to research the cost of a Title Search from a local company and if the cost is less than \$1,000 to have it completed.

Discussion on the line from Xandau to Riverside. We pulled the permits for this project 6 years ago, so the process would need to start over on the Directional Drill.

Discussion.

Mr. McDonald to prepare the bid documents and advertisements for this project.

Marva Ct Easement will be updated at the May meeting.

Discussion.

2) Additions, Corrections, Deletions of the Regular meeting of 3-19-21

Commissioner Sipos made a motion to accept the minutes of this meeting. Commissioner Rendueles seconded the motion. Vote yes. Motion carried.

3) Public Input

A) James & Denise Webster

Commissioner Miller made a motion to approve the adjustment and grant 6 months to pay if customer needs. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

6) Attorney Report

Attorney Barice stated to the Board that the Charter Amendment is moving along through the Legislative process and all seems to be going well.

Discussion on other bills before the Legislature.

7) Budget Reports

- A) General Fund**
- B) Water Revenue**

Discussion.

8) Staff Report

- A) Banking Information**
- B) Transfer Report**

Attached and discussed.

C) Board Policy change

Remove once a year and change hours from 450 to 480. Add to Policy Book.

D) Custodian of Record.

Board agreed for all Board members to be Custodian of Record.

Discussion.

Interviews for the Office Manager position will be on Monday the 26th. I have 3 interviews scheduled.

This position has a starting pay of \$24.00. Depending on the person selected would the Board approve me raising that to \$25.00.

Discussion.

Board agreed to raise the starting pay for the Office Manager position.

I would also like to change Cindy Kovacs title from Office Utilities Specialist to Customer Service Manager. With that I would like to give her a 25-cent raise.

Discussion.

Commissioner Sipos made a motion to accept the change for Cindy Kovacs and to raise her salary by 50-cents per hour. Commissioner Miller seconded the motion. Vote yes. Motion carried.

7) Water loss

Discussion on the water loss. I really don't feel confident that this number for the water loss is a true and accurate number.

Discussion.

8) Repaired Leak Report

Discussion on the report.

Rick discussed with the Board that the majority of the water loss is in Riverhaven.

Discussion.

We are going to be working on in the future a way to redo the water loss report.

Rick stated to the Board that as far as an upcoming project goes, he would like to once we get another man in the field, I would like for myself and 2 others go out and start replacing the services back to the main. This would be probably a 2-year project and supplies and maintenance would go up. I believe that this is the heart of our problem in our system.

Commissioner Wilcox stated that we do budget for items like this on our Water Line Improvements.

Discussion.

9) Reports to the Board

A) Adjustment Report

B) Shut off List

No discussion.

11) Board Comments

Commissioner Sipos said it was a great meeting.

Commissioner Miller said it was a productive meeting.

Commissioner Rendueles said it was a great meeting

Commissioner Wilcox congratulated Rick on his first meeting as Superintendent. Thanked the staff for throwing a wonderful Retirement party for Dave. It was nice to see former Commissioners and Employees.

Teresa mentioned that since the Budget time is fast approaching, can we go ahead and set a date and time for a Budget Workshop.

Schedule the workshop for the Board meeting day of 6-21-21 at 3:00 prior to the regular meeting.

Teresa stated that it looks like June 1st we will open the lobby back up to customers.

Attorney Barice asked about the Easement for Volante Springs. Rick stated that is what we call Marva Ct., and his surveyor will be here this week and will provide us with a proposed Utility Easement that I will pass on to George McDonald. Will also send a copy to Carole.

Discussion.

12) Pay Bills/Adjournment

Commissioner Sipos made a motion to pay the bills and adjourn the meeting. Commissioner Miller seconded the motion. Vote yes. Motion carried.