

Homosassa Special Water District

Regular Meeting

April 20, 2020

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday April 20, 2020. Due to the current COVID-19 restrictions this meeting was held virtually as per Governor DeSantis's Executive Order # 20-69.

Present were:

Commissioner MacRae
Commissioner Wilcox
Commissioner Rendueles
David Purnell (Superintendent)
Teresa Olds (HSWD Staff)
George McDonald (Engineer)

Commissioner Sipos
Commissioner Green
Carole Barice (Attorney)
Rick Sandvick (Foreman)
Jody Roxby (Group Ins)

Commissioner MacRae called the meeting to order at 4:00 PM

Teresa explained that this meeting is being held virtually and I will monitor if there are any audience members that call or email in to speak with the Board. All motions will be voted on Individually. When someone would like to speak please state your name for the record.

1) Resolution #2020-02

Attorney Barice read into the record the 2020—02 Resolution, regarding adoption of the Governor's Executive Order #20-69, suspending in person quorum and specific public place requirements, and allowing the District's use of communications media technology for public meetings, and delegating authority to the Chairman to approve emergency actions, during the Covid-19 declared public health emergency.

Commissioner Wilcox made a motion to approve Resolution # 2020-02. Commissioner Green seconded the motion. Call for the vote.

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Redueles	Vote yes
Commissioner MacRae	Vote yes

Motion carried.

2) Approval of Regular Meeting Minutes 3-16-20

Commissioner Wilcox made a motion to approve the minutes of the Regular Meeting of 3-16-20 as presented. Commissioner Rendueles seconded the motion. Call for the vote.

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes
Commissioner MacRae	Vote yes

Motion carried.

3) Public Input

A) P.I. Desaulniers (Adjustment due to leak)

Discussion.

Commissioner Sipos made a motion to approve the leak adjustment request and to give time to pay. Commissioner Green seconded the motion. Call for the vote.

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes
Commissioner MacRae	Vote yes

Motion carried.

4) BCBS Renewal (Jody Roxby)

Ms. Roxby came before the Board to discuss the renewal of the District's group insurance.

Discussion.

Commissioner Wilcox made a motion to renew the Group Insurance Policy and to adjust the Short-Term Disability Insurance so that it does not include the off set for salaries and sick leave. Commissioner Rendueles seconded the motion. Call for the vote.

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes
Commissioner MacRae	Vote yes

Motion carried.

5) George McDonald (project updates)

A) Bid results for SRF Project

Mr. McDonald presented the Board with the Bid results for the SRF Project.

Inter County Engineering	\$2,700,000
General Underground	\$2,299,956
Pave Rite	\$1,996,822.31

Commissioner Sipos made a motion to accept the bid from Pave Rite for the SRF Project in the amount of \$1,996,822.31. Commissioner Wilcox seconded the motion. Call for the vote.

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes
Commissioner MacRae	Vote yes

Attorney Barice asked staff to post on the web site and on the front door the Notice of Intent to award the Bid.

Staff will have this done.

6) Budget Reports

Discussion

7) Attorney Report

Attorney Barice discussed with the Board a couple of legislative items that pertain to the District.

Congress passed HR-6201 Families First Coronavirus Response Act, which is effective April 2, 2020 and is set to expire December 31, 2020.

At the last Board meeting it was discussed on employees having to use their sick time in the event they were somehow impacted by the virus.

The Families First Coronavirus Response Act deals with this in two sections.

One section is the Emergency Family & Medical Leave Expansion Act, which provides for family medical leave, but for only one purpose: If the employee is unable to work or telework and needs the leave to take care of a son or daughter under the age of 18, or their child's school or place of care has been closed or the child care provider of the son or daughter is unavailable due to a public health emergency.

Before the district has not been subject to the Family Medical Leave Act because the criteria for this is that the employer had to have more than 50 employees. Under the new act that threshold has been changed to under 500 employees.

Under this act an employee can be off for a period of 12 weeks. The first 10 days of that leave are unpaid unless the employee decides to use their sick time. The balance of the 12-week time the employee would receive 2/3rds of their pay. This is for employees who have been employed at least 30 days.

Another section is the Emergency Paid Sick Leave Act is where an employee can receive full pay for up to 80 hours of pay (or the number of hours on average for a 2 week period for part time employees) without using their sick time if the employee meets one of the 3 following criteria:

- 1) If the employee has symptoms of the coronavirus and is seeking medical diagnosis;
- 2) If the employee is subject to a quarantine or isolation order related to coronavirus; or
- 3) If the employee has been instructed by their health care provider to self-quarantine due to concerns related to coronavirus.

The employee can receive 2/3 pay if the employee meets one of the 3 following criteria:

- 1) If the employee is caring for an individual who is subject to a quarantine order as described in (2) or (3) above;
- 2) If the employee is caring for a son or daughter if the school or place of care has been closed or the child care provider is unavailable due to coronavirus; or
- 3) If the employee is experiencing a substantially similar condition to be specified by the Secretary of Health and Human Services.

Under this Emergency Paid Sick Leave Act, the employee does not need to have been employed for 30 days prior to using the leave.

Discussion.

The 2nd legislative item that will impact the District if passed is SB664 which is effective January 1, 2021, requiring every employer to use the E verify system to verify the work authorization for all new hires. This will include contractors and sub-contractors as well.

Discussion.

8) Staff Report

- A) Banking Information – Attached
- B) Transfer Report – Attached

Property Tax Sale

Teresa discussed with the Board that this is for the parcel of land next to Peach Orchard. This property will be going to auction. At this time, it looks as if it will be July before this is done.

Teresa will keep the Board updated on when the auction will happen.

Board Member Election

There are 3 board members up for re-election this year. As of this time the qualifying dates are noon on 6-8-20 to 6-12-20. I will remind you at the May meeting in the event dates have been changed.

9) Superintendent's Report

Superintendent Purnell stated to the Board that we had a 23% water loss last month.

Discussion.

Also, the SWFWMD report has been submitted and they have responded back with their approval. Due to the amount of water loss we will be required to do a system audit that will be due to them by October 1st.

Superintendent Purnell discuss with the Board the Emergency Interconnect with Citrus County. I have spoke with Ken Cheek and this looks as if it may be the end of the year before this item is done. We will need our Attorney to update the Interconnect.

Discussion.

10) Reports to the Board

A) Adjustment Report – Attached

Teresa asked the Board about assessing late fees this month and Shut Offs coming up the beginning of May.

Discussion.

Commissioner Wilcox made a motion to extend not assessing late fees and not doing shut offs one more month. Commissioner Green seconded the motion. Call for vote

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes
Commissioner MacRae	Vote yes

Motion carried.

11) Public Comments

No public called in or sent an email into the Board

12) Board Comments

Thanked staff for coordinating the virtual meeting.

13) Pay Bills/Adjournment

Commissioner MacRae made a motion to pay the bills and adjourn the meeting. Commissioner Sipos seconded the motion. Call for vote.

Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes
Commissioner MacRae	Vote yes

Motion carried.