

# Homosassa Special Water District

## Regular Meeting

February 20, 2017

**A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, February 20, 2017 at the Water District office, located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.**

**Present were:**

Commissioner Wilcox

Commissioner Sipos

David Purnell (Superintendent)

Teresa Olds (HSWD Staff)

George McDonald (Engineer)

Commissioner Perry

Commissioner Green

Carole Barice (Attorney)

Tami Jo Watson (HSWD Staff)

Commissioner MacRae was not present.

Commissioner Wilcox called the meeting to order at 4:01PM.

**1) Additions, Corrections, Deletions of the Regular Meeting Minutes of 1-16-2017.**

Commissioner Sipos made a motion to accept the Regular Meeting Minutes for 1-16-2017 as written. Commissioner Perry seconded the motion. Vote yes. Motion carried.

**2) Public Input**

**A) Rolland Byler (Adjustment due to leak)**

Commissioner Sipos made a motion to grant the one-month leak adjustment. Commissioner Perry seconded the motion. Vote yes. Motion carried.

**B) Robert Laporte (Adjustment due to leak)**

Commissioner Sipos made a motion to grant the one-month leak adjustment. Commissioner Perry seconded the motion. Vote yes. Motion carried.

**3) George McDonald**

Discussion

**4) Attorney's Report**

Discussion

A policy discussion for Shutting off a Water Service will be on March Agenda.

**5) Budget Report**

Discussion

**6) Staff Report**

**1) Banking Information**

**2) Transfer Report**

**3) Westwind Village**

HSWD will need Westwind Village to provide proof of ownership of the parks Interior Water System before further discussion of providing a contract to take over the parks interior water system.

**4) Backflow Covers**

Discussion

**5) State Revolving Fund**

Discussion

This item will be on the March Agenda, Easton & Associates will need to provide a revised quote for the services needed for the Grant/SRF application.

**6) Inter Connect with Citrus County at The Meadows & Spring Gardens**

Discussion

**7) HSWD's 17 Customers with late fee's**

Commissioner Wilcox made a motion to waive the \$5.00 late fee for the 17-customer's due to special circumstances of the January 6<sup>th</sup>, 2017 mailing issue. Commissioner Perry seconded the motion. Vote yes. Motion carried.

**7) Superintendent's Report**

**A) Homosassa Tradewinds Condominium Association**

Attorney Barice was asked to prepare a letter asking Homosassa Tradewinds Condominium Association to provide a letter of who has the authority to request a takeover of the water lines and to supply HSWD with the proof of ownership of the properties water lines?

**B) Policies and Plans**

Discussion

Policy Manual workshop has been setup for March 30, 2017, Thursday @ 5:00PM.

Commissioner Sipos made a motion to remove the Safety Deposit Box portion out of the Policies Program & Manual. Commissioner Green seconded the motion. Vote yes. Motion carried.

Commissioner Sipos made a motion to replace the District Newsletter with the required District Website. Commissioner Perry seconded the motion. Vote yes. Motion carried.

Commissioner Sipos made a motion that all updates of HSWD Policies Programs & Manual to be changed within 30 days of the Board approval. Commissioner Perry seconded the motion. Vote yes. Motion carried.

**8) Reports to the Board**

**A) Adjustment Report**

**B) Shut off List**

**9) Board Comments**

Discussion

**10) Pay Bills/Adjournment**

Commissioner Wilcox made a motion to pay the bills and adjourn the meeting. Commissioner Perry seconded the motion. Vote yes. Motion carried.