

Homosassa Special Water District

Regular Meeting

July 20, 2020

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, July 20, 2020 at 4:00 PM. This meeting was held virtually as per Governors Executive Order #

Present were:

Commissioner MacRae
Commissioner Wilcox
Commissioner Rendueles
George McDonald (Engineer)
Teresa Olds (HSWD Staff)

Commissioner Sipos
Commissioner Green
Carole Barice (Attorney)
David Purnell (Superintendent)

Commissioner MacRae called the meeting to order at 4:00 PM.

Commissioner MacRae explained that this meeting is being held virtually as per the order above. Please state your name for the record and all motions will be voted on individually.

1) Additions, Corrections, Deletions of the Regular Meeting Minutes of June 15, 2020

Commissioner Wilcox made a motion to accept the minutes as presented. Commissioner Green seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

3) George McDonald (Project Updates)

Mr. McDonald stated that the contract and notice has been given to Pave Rite for the notice to proceed.

Mr. McDonald presented the Board with the Boundary Survey quote provided by Pigeon Roberts for the Purslane Dr., area.

Discussion.

Sup. Purnell recommended that the Board accept the Proposal from Pigeon Roberts with the changes requested by Attorney Barice.

Commissioner Green made a motion to accept the Quote from Pigeon Roberts for the Purslane Dr area in the amount of_____. Commissioner Rendueles seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

2) Public Input

- A) James Kirlkalnd (leak adjustment request)
- B) Heidi Pogue (leak adjustment request)
- C) Domenick Testi (leak adjustment request)
- D) Connie Wright (leak adjustment request)

Commissioner MacRae made a motion to approve all of the requests for leak adjustment, waive all conservation rates and give time to pay if needed. Commissioner Sipos seconded the motion. Call for vote

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

4) Attorney Report

Attorney Barice stated to the Board that the E-Verify legislation did become law and will take effect as of January 1st for all new hires.

Potentially the August Board meeting will be held virtually. The current executive order expires at the end of July but it looks as if the Governor will extend this.

5) Budget Reports

- A) General Fund
- B) Water Revenue

Discussion.

6) Staff Report

- A) Banking Information
- B) Transfer Report

Above reports provided to the Board.

- C) Tax Sale Information

Teresa explained the process to the Board. At this time the Board needs to decide an amount not to exceed for the tax sale as a deposit needs to be sent to the Tax Collector.

Discussion.

Commissioner Wilcox made a motion to authorize Ms. Olds to spend a max of \$50,000 for the tax sale. Commissioner Sipos seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

Ms. Olds will make sure to get the Tax Collector the deposit required for \$2500.

- D) Listening Device Bid

Ms. Olds stated that there was one bid that was received from Tracer Electronics in the amount of \$7,715.77

Discussion.

Commissioner Sipos made a motion to accept the bid from Tracer Electronics in the amount of \$7,715.77. Commissioner Rendueles seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

7) Superintendent's Report

Discussion.

Discussion on the Board putting a press release out for the Water Line Replacement project. Commissioner Wilcox will send staff the press release for Sup. Purnell and Ms. Olds to review prior to it being sent to Commissioner MacRae for final approval.

Commissioner Sipos made a motion for Commissioner Wilcox to prepare a press release and have the Chairman approve for the project. Commissioner Green seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

Superintendent Purnell will do a letter to the individual homeowners in the first phase, and we will put that notice up on the web site as well.

7) Superintendent's Report

Discussion.

Sup. Purnell stated that during the process of checking meters for accuracy we found approximately 30 meters in the system that we reading at zero. We ended up replacing 16 meters that were dead and not recording water usage.

Discussion on the Road Vacate request for W Graymass Lane and Peachbell Loop for Riverfront Investments. I have objected to the vacate unless they would grant a 20' survey and recorded easement ten foot on either side of the existing 10" water line.

Discussion.

Sup. Purnell stated that he has sent a letter to ProCivil 360, LLC for a Road Vacate request on W Pine St., stating that the District does not have any objections to this vacate. This was supposed to be brought before the Board at the July Board meeting.

Discussion.

Commissioner Wilcox moves to ratify the Road Vacate request for W Pine St, stating that the Board has no objections to the vacate. Commissioner Sipos seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

9) Board Comments

Discussion.

Commissioner Wilcox made a motion to extend the issue of not assessing late fees and shut offs for another month. Commissioner Rendueles seconded the motion. Commissioner MacRae asked what the past due amounts look like. I will report on this at the August meeting. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.

All Commissioners congratulated newly elected Commissioner Heidi Miller.

10) Pay Bills/Adjournment

Commissioner MacRae made a motion to pay the bills and adjourn the meeting. Commissioner Sipos seconded the motion. Call for the vote.

Commissioner MacRae	Vote yes
Commissioner Sipos	Vote yes
Commissioner Wilcox	Vote yes
Commissioner Green	Vote yes
Commissioner Rendueles	Vote yes

Motion carried.