

# Homosassa Special Water District

## Regular Meeting

### July 18, 2022

A regular meeting of the Board of Commissioners of the Homosassa Special District was held on Monday, July 18, 2022 at the Water District office located at 7922 W. Grover Cleveland Blvd, Homosassa, FL.

Present were:

|                            |                                |
|----------------------------|--------------------------------|
| Commissioner MacRae        | Rick Sandvick (Superintendent) |
| Commissioner Miller        | Jenn Roberts (Office Manager)  |
| Commissioner Sipos         | Kendal Padgett (Staff)         |
| George McDonald (Engineer) |                                |

Attorney Carole Barice attended via telephone.

Commissioner Wilcox and Commissioner Rendueles were not present.

Commissioner MacRae called the meeting to order at 4:04PM.

#### **1. Additions, Corrections, Deletions of Regular Meeting Minutes of June 20, 2022**

Attorney Carole Barice had stated that the RFQ that was accepted by the Board at the last meeting was only a draft and that she would like it corrected. Commissioner Miller had stated that the wording of the Superintendent comments sounded wrong and that she would like it corrected.

Commissioner Sipos made a motion to accept the minutes with the changes. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

#### **2. Additions, Corrections, Deletions of Emergency Meeting Minutes of June 23, 2022**

Commissioner Sipos made a motion to accept the minutes as written. Commissioner Miller seconded the Motion. Vote Yes. Motion Carried.

#### **3. Public Input**

##### **A. Homosassa Tradewinds Condo Association (Leak Adjustment)**

Commissioner Sipos made a motion to waive the conservation rate and give them time to pay. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

## **B. Loftis, Amanda (Leak Adjustment)**

Commissioner Sipos made a motion to waive the conservation rate and give them time to pay. Commissioner Miller seconded the motion. Vote Yes. Motion Carried.

## **4. George McDonald (Project Update)**

### **A. SRF**

The project is going well. Progress is being made with 94% completed and 88% cleared for usage. Area A, B and C are completed and they are well into Area D. They have one clearance turned in for Area D. They are expecting to be completed by the end of August. George is waiting for a total of rain delay days to give the company a little extra time; he is expecting those rain days to total up a couple of weeks at least.

### **B. Water Use Permit**

We turned in the renewal of the water use permit for 960,000 gallons a day. Currently, we are using 886,000 gallons a day. The state came back with the recommendation of 896,400 gallons a day total. The main issue is that they do not believe there is any growth potential. There is a total of 165 lots that are going to be getting connected to the county sewer system that are currently undeveloped. The addition of sewer will encourage development for those lots. George should hear back sometime next week at the latest as to what our result should be for the permit usage.

## **5. Attorney Report**

### **A. RFQ**

The RFQ draft should be finalized by the next board meeting. There will need to be a selection committee appointed to review and rank the qualified applicants. That committee will then submit the ranked applicants to the board. The board will need to select them out of order of priority. Once that is completed, the selection committee will need to negotiate price with the companies chosen. Once RFQ is posted, we should give 60 days for companies to fill out the forms and submit.

## **6. Budget Reports**

### **A General Funds**

### **B. Water Funds**

Discussion

## **7. Staff Report**

### **A. Banking Information**

### **B. Transfer Report**

### **C. Service Leak Project**

Discussion

### **D. Drug Free Policy**

The Drug policy has been posted in the office and on the website. Every employee signed an acknowledge of the new policy.

### **E. 2021-2022 Audit**

The Audit was accepted by Commissioners in an Emergency Meeting held on June 23, 2022. All necessary paperwork was filed and or mailed the following day and met the June 30<sup>th</sup> deadline.

### **F. Florida Rural Water Rate Review**

Andrew Greene was asked to do a rate review. He met with Jenn Roberts on July 11<sup>th</sup>. They discussed the Consumer Price Index and he suggested that we go with the 8.6% rate increase.

### **G. Field Compliment**

Commissioner Miller had mentioned it was nice to hear the compliment on the guys.

### **H. Superintendent**

#### **Water Loss Report**

Water loss for the month of June 2022 was at 11%. Rick suggests that the next few months should be about the same percentage as they are trying to fix all the old poly and pvc pipes slowly. He mentioned that the higher amount of water sold, the lower the percentage will be.

## **8. Reports to Board**

### **A. Adjustment Report**

### **B. Shut Off List**

Jenn mentioned about what Cindy does to decrease this list to the few that is done every month. She goes above and beyond providing a call to customers to narrow the list every single month. Sometimes she calls people multiple times to give them the chance to pay and not get shut off. The commissioners thanked Cindy for what she does and praised her for going above and beyond for our customers.

## **9. Board Comments**

Commissioner Sipos said it was a very nice meeting and she is looking forward to having everyone together next month.

Commissioner Miller said it was a productive meeting and she is looking forward to looking at the budget further.

Commissioner MacRae thanked the staff for a nice meeting and for doing everything to set it up.

## **10. Pay Bills/ Adjournment**

Commissioner MacRae made a motion to end the meeting and pay bills. Commissioner Sipos seconded the motion. Vote Yes. Motion Carried.