

**Homosassa Special Water District
Regular Meeting
March 17, 2014**

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, March 17, 2014 at the Water District office, located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Sipos
Commissioner Bitter
Denise Lyn (Attorney)
Janice Saltmarsh (Accountant)
Dave Purnell (Superintendent)

Commissioner Jeeves
Commissioner MacRae
George McDonald (Engineer)
Tammy Campbell (Auditor)
Teresa Olds (HSWD Staff)

Commissioner Sipos called the meeting to order at 3:00 PM.

**1) Additions, Corrections, Deletions of the minutes of the Regular Meeting 2-17-14
Additions, Corrections, Deletions of the minutes of the Special Meeting 3-10-14**

Commissioner Bitter made a motion to approve the minutes of the Regular Meeting of 2-17-14 as presented. Second by Commissioner Jeeves. Vote yes. Motion carried.

Commissioner Bitter made a motion to approve the minutes of the Special Meeting of 3-10-14 as presented. Second by Commissioner Jeeves. Vote yes. Motion carried.

2) Year End Audit (2012-2013) McDirmit Davis

Tammy Campbell (McDirmit Davis) came before the Board to present the year end audit for Fiscal Year 2012-2013.

Ms. Campbell stated that the District received a unmodified Audit which is the best you can get.

Discussion.

The only comment that was addressed in the Management Letter was that the Board should review the Purchase Order Policy.

Discussion.

Commissioner Sipos made a motion authorizing the Chairman and the Secretary/Treasurer to sign all documents when staff receives the packet from the Auditor General. Second by Commissioner Jeeves. Vote yes. Motion carried.

5) Highway 19 Status – George McDonald

Mr. McDonald came before the Board to discuss the status of the Highway 19 project. At this time the State has requested that payment be sent in no later than May 1, 2014.

Discussion.

Mr. McDonald will contact the State for staff on all of the instructions to forward the money to them.

3) Public Input

A) Barbara Browning (Adjustment due to leak)

Commissioner Jeeves made a motion to approve the adjustment. Second by Commissioner Bitter. Vote yes. Motion carried.

B) David Halfhill (Objection to being on Tax Roll & not being served)

Discussion.

Commissioner Bitter made a motion for staff to contact Mr. Halfhill and explain that Attorney Lyn will be corresponding with him concerning this matter. Second by Commissioner Sipos. Vote yes. Motion carried.

4) Elevated Tank

A) Draft letter to the Editor

Discussion.

Letter was revised, (on file) and Board agreed to publish in the Citrus County Chronicle on March 30, 2014 and to also send the letter as an insert with the water bills at the end of the month.

Board will hold a Special Meeting for the discussion on the Elevated Storage Tank on Wednesday, April 9, 2014 at 6:00 PM at the Homosassa Civic Club.

6) 2013-2014 Budget

Discussion.

7) Attorney Report

A) Property surrounding Peach Orchard – Status

Attorney Lyn reported to the Board that at this time, neither property owner is interested in selling their property.

This item will be revisited later in the year.

Attorney Lyn stated that over the last several weeks there have been some issues that have come up concerning property owners and tenants. Attorney Lyn recommends to the Board that a new Policy be created handling this situation.

Discussion.

Attorney Lyn will work with staff on this issue and have a Policy to present to the Board at the April meeting.

8) Staff Report

A) Banking Information

Discussion.

Teresa discussed with the Board that several of the Policies need to be updated, including the previous one discussed by the Attorney and also the one discussed by the Auditor. How would the Board like to handle the Policy updates.

Discussion.

Board agreed to discuss and approve updates over the next several Board Meetings. Present the Board with at least 2 a meeting.

9) Superintendent's Report

Discussion.

10) Reports to the Board

A) Shut off list

B) Adjustment Report

C) Yearly Timeline

11) Board Comments

12) Pay Bills/Adjournment

Commissioner MacRae made a motion to pay the bills and to adjourn the meeting.
Second by Commissioner Sipos. Vote yes. Motion carried.