

Homosassa Special Water District

Regular Meeting

March 19, 2018

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, March 19, 2018 at the Water District office located at 7922 W Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Green

Commissioner MacRae

Teresa Olds (HSWD Staff)

George McDonald (Engineer)

Commissioner Sipos

David Purnell (Superintendent)

Carole Barice (Attorney)

Tammy Campbell (McDimit/Davis)

Commissioner Perry and Commissioner Wilcox were not present.

Commissioner Green called the meeting to order at 4:00PM

1) Additions, Corrections, Deletions of the Regular Meeting Minutes of 3-19-2018.

Commissioner MacRae made a motion to approve minutes as written. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

2) 2016-2017 Final Audit

Tammy Campbell - McDimit/Davis presented the Board with the Final Audit.

Discussion

3) Public Input

A) Shelly Foraker (Leak Adjustment)

Commissioner MacRae made a motion to approve the 2-month leak adjustment. Commissioner Green seconded the motion. Vote yes. Motion carried.

B) Merrill, Penny (Leak Adjustment)

Commissioner MacRae made a motion to approve the leak adjustment. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

C) Roetzer, Donna (Leak Adjustment)

Commissioner MacRae made a motion to approve the 2-month leak adjustment. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

4) George McDonald (Project Updates)

1) Directional Bore Contract

George McDonald will provide a contract for Directional Boring and the Bid Information that needs to go to the Chronicle.

Commissioner MacRae made a motion for Staff to have approval on excepting the Directional Boring Contract. The Contract is not to exceed \$25,000.00. Commissioner Green seconded the motion. Vote Yes. Motion carried.

Discussion

Commissioner MacRae amended his motion to include. If a contractor has a contract with the County or any other Water Utility for Directional Boring that HSWD can Piggyback onto that contract. The Contract is not to exceed \$25,000.00. Commissioner Green seconded the motion. Vote yes. Motion carried.

2) SRF Special Task Contract

Commissioner MacRae made a motion to approve the Contract for George McDonald to work on the SRF Task 1,2 &3 project. Commissioner Green seconded the motion. Vote yes. Motion carried.

5) Property at Peach Orchard Update (Teresa Olds)

A) Property Appraisal

Discussion

Commissioner MacRae made a motion for staff to research the cost of a lien Search and Tax Certificate. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

6) Attorney Reports

7) Budget Reports

8) Staff Report

1) Bank Information

2) Transfer Report

3) Easement @ KC Crumps

Discussion

Commissioner MacRae made a motion to direct Attorney Carole Barice to research releasing the easement at the Rodger's property. Commissioner Green seconded the motion. Vote yes. Motion carried.

4) Letter to close the Highway 19 Account @ the Government Pool

Discussion

Commissioner MacRae made a motion to close this Bank Account. Commissioner Sipos seconded the motion. Vote yes. Motion carried.

5) Appraisal for the property at Peach Orchard

6) Florida Association of Special District Conference

Discussion

Attorney Carole Barice and Commissioner Green wanted to know the date of the Conference and will let Teresa know if they will be registering.

9) Superintendent's Report

Discussion

10) Reports to the Board

A) Adjustment Report

B) Shut Off List

11) Board Comments

12) Pay Bills/ Adjournment

Commissioner Sipos made a motion to pay the bills and adjourn the meeting. Commissioner MacRae seconded the motion. Vote yes. Motion carried.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
5268	S	378 CAROLE JOY BARICE, P. A.	962.50	02/26/18	_____	CL 15115	962.50
17423	S	270 CITRUS SPORTS & APPAREL	260.00	02/19/18	_____	CL 15100	260.00
17424	S	3 ABPA-GOLD COAST CHAPTER	65.00	02/21/18	_____	CL 15101	65.00
17425	S	150 CENTURYLINK	275.08	02/21/18	_____	CL 15102	275.08
17426	S	29 CITRUS COUNTY BOCC	1133.46	02/21/18	_____	CL 15103	1133.46
17427	S	80 FLORIDA PEST CONTROL & CHEMICAL CO.	81.00	02/21/18	_____	CL 15104	81.00
17428	S	191 TERESA OLDS	90.00	02/21/18	_____	CL 15105	90.00
17429	S	357 VERIZON WIRELESS	900.73	02/21/18	_____	CL 15106 CL 15107	268.96 631.77
17430	S	26 BOARD OF COUNTY COMMISIONERS	64.11	02/21/18	_____	CL 15108	64.11
17431	S	336 SAFEGUARD BUSINESS SYSTEMS	180.68	02/21/18	_____	CL 15109	180.68
17432	S	27 SPECTRUM BUSINESS	280.02	02/21/18	_____	CL 15110	280.02
17433	S	366 CITRUS NETWORKING SOLUTION GROUP, INC	275.00	02/21/18	_____	CL 15111	275.00
17434	S	159 SUNSTATE METER & SUPPLY	3101.66	02/21/18	_____	CL 15112	3101.66
17435	S	243 TOLLE APPRAISAL SERVICE, INC.	350.00	02/26/18	_____	CL 15114	350.00
17436	S	999999 CHRISTOPHER SIEBENALER	29.34	02/28/18	_____	CL 15119	29.34
17437	S	100 HOMOSASSA SPECIAL WATER	1400.00	02/28/18	_____	CL 15121	1400.00
17438	S	999999 JANET KOBASIAR	28.20	02/28/18	_____	CL 15118	28.20
17439	S	999999 LAWRENCE M WINCHELL	75.00	02/28/18	_____	CL 15116	75.00
17440	S	999999 TALK TIME, INC	38.80	02/28/18	_____	CL 15117	38.80
17441	S	999999 WENDY WATSON	6.44	02/28/18	_____	CL 15120	6.44
Total for Claim Checks			9597.02				
Count for Claim Checks			20				

* denotes missing check number(s)

of Checks: 20 Total: 9597.02

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99884	E	361 REGIONS BANK VISA	5889.98	03/13/18	3/18		
5269	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	3916.32	03/05/18		CL 15140	5889.98
5270	S	365 WINSTON PERRY	435.04	03/05/18		CL 15136	3916.32
17442	S	248 BUCK & BUCK	108.86	03/05/18		CL 15137	435.04
17443	S	150 CENTURYLINK	318.57	03/05/18		CL 15122	108.86
						CL 15123	53.71
						CL 15124	59.90
						CL 15125	137.10
						CL 15126	67.86
17444	S	132 DUKE ENERGY	132.73	03/05/18		CL 15127	132.73
17445	S	353 FASTENAL COMPANY	877.42	03/05/18		CL 15128	877.42
17446	S	322 STATE OF FLORIDA DISBURSEMENT UNIT	500.00	03/05/18		CL 15129	500.00
17447	S	179 W R E C	2266.90	03/05/18		CL 15130	2144.69
						CL 15131	122.21
17448	S	36 CENTRAL MATERIALS CO	66.30	03/05/18		CL 15132	66.30
17449	S	159 SUNSTATE METER & SUPPLY	2683.23	03/05/18		CL 15133	2683.23
17450	S	167 USA BLUEBOOK	210.61	03/05/18		CL 15134	210.61
17451	S	173 WASTE MGMT INC OF FLORIDA	133.54	03/05/18		CL 15135	133.54
17452	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA	10825.52	03/05/18		CL 15138	10825.52
17453	S	340 WEX FLEET FSC	2106.73	03/05/18		CL 15139	2106.73
17454	S	1 A-1 ALARM SYSTEMS	200.00	03/13/18		CL 15141	200.00
17455	S	372 ANSAFONE	145.95	03/13/18		CL 15142	145.95
17456	S	377 AQUA PURE WATER & SEWAGE SERVICES, INC	360.00	03/13/18		CL 15143	360.00
17457	S	291 ARAMARK REFRESHMENT SERVICES	94.54	03/13/18		CL 15144	94.54
17458	S	310 BACKFLOW APPARATUS & VALVE CO.	391.50	03/13/18		CL 15145	391.50
17459	S	150 CENTURYLINK	132.92	03/13/18		CL 15146	132.92
17460	S	187 CI TRUS POWER TOOLS & FASTNERS COMPANY	127.50	03/13/18		CL 15147	127.50

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
17462 *	S	100 HOMOSASSA SPECIAL WATER	190.84	03/13/18	_____	CL 15150 CL 15151 CL 15152	74.07 80.25 36.52
17463	S	27 SPECTRUM BUSINESS	398.00	03/13/18	_____	CL 15153 CL 15154	149.00 249.00
17464	S	156 SUNSHINE STATE ONE CALL	81.03	03/13/18	_____	CL 15155	81.03
17465	S	159 SUNSTATE METER & SUPPLY	208.34	03/13/18	_____	CL 15156	208.34
17466	S	353 FASTENAL COMPANY	611.32	03/13/18	_____	CL 15149	611.32
17467	S	77 FLORIDA MUNICIPAL	19877.75	03/13/18	_____	CL 15157	19877.75
17468	S	359 VALLI INFORMATION SYSTEMS, INC.	1498.72	03/13/18	_____	CL 15158	1498.72
17469	S	170 VERMEER SOUTHEAST	69.64	03/13/18	_____	CL 15159	69.64
17470 C	S	50 FDEP	0.00	03/13/18	_____	CL 15160	
17471 *	S	999999 CITRUS ENGINEERING & SURVEYING, INC.	935.00	03/13/18	_____	CL 15161	935.00
17472	S	159 SUNSTATE METER & SUPPLY	2560.20	03/13/18	_____	CL 15162 CL 15163	288.83 2271.37
17473	S	96 HOME DEPOT CREDIT SERVICES	425.75	03/13/18	_____	CL 15165 CL 15166 CL 15167	6.08 339.82 79.85
17474	S	51 D E P	650.00	03/14/18	_____	CL 15168	650.00
17475	S	51 D E P	650.00	03/15/18	_____	CL 15169	650.00
17476	S	186 MCDONALD GROUP INTERNATIONAL, INC.	2520.00	03/15/18	_____	CL 15170	2520.00
17477	S	186 MCDONALD GROUP INTERNATIONAL, INC.	934.40	03/15/18	_____	CL 15171	934.40
17478	S	186 MCDONALD GROUP INTERNATIONAL, INC.	2240.00	03/15/18	_____	CL 15172	2240.00
Total for Claim Checks			65775.15				
Count for Claim Checks			39				

* denotes missing check number(s)

of Checks: 39 Total: 65775.15