

Homosassa Special Water District

Regular Meeting

October 20, 2014

A regular meeting of the Board of Commissioners of Homosassa Special Water District was held on Monday October 20, 2014, at the Water District office located at 7922 W. Grover Cleveland Blvd. Homosassa, FL.

Present were:

Commission Seibert

Commissioner Sipos

Commissioner Jeeves

Teresa Olds (HSWD Staff)

Madonna Ault (Guest)

Caitlin Wilcox (Guest)

Commissioner MacRae

Commissioner Bitter

Dave Purnell (Superintendent)

Tami Jo Watson (HSWD Staff)

Rosey Rendueles (Guest)

Judy Pierce (Guest)

Attorney Denise Lyn is not present.

Commissioner Seibert called the meeting to order at 3:00PM.

1) Additions, Corrections, Deletions to Regular Meeting Minutes September 15, 2014.

Commissioner Jeeves made a motion to approve the minutes of the Regular meeting. Commissioner Bitter seconded the motion. Vote yes. Motion carried.

2) Additions, Corrections, Deletions of Final Budget Hearing Minutes of September 15, 2014.

Commissioner Jeeves made a motion to approve the Final Budget Hearing minutes. Commissioner Bitter seconded the motion. Vote yes. Motion carried.

3) Public Input

A) Magic Manatee Marina (Request for Adjustment due to leak)

Commissioner Jeeves made a motion to approve the (2) month adjustment as it meets all requirements. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

B) Frankie Brown (Request for Adjustment due to leak)

Commissioner Jeeves made a motion to approve the (2) month adjustment as it meets all requirements. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

C) Ed Bradley (Request for Adjustment due to leak)

Commissioner Bitter made a motion to approve the (1) month adjustment as it meets all requirements. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

D) Toni Cestone (Request for Adjustment due to leak)

Commissioner Seibert made a motion to approve the (2) month adjustment as it meets all requirements. Commissioner Bitter seconded the motion. Vote yes. Motion carried.

4) Attorney Report

Not Present

5) 2013-2014 Budget Report

Discussion

Change the title name to read:
Wilson Bridge Overtime Project. Line item 120, under Expenses.

6) Staff Report

A) Banking Information

Discussion

Commissioner Bitter made a motion to take \$250,000.00 from General Fund and put it in a Regions Money Market Bank Account. The extra earnings will help offset the cost of monthly banking with Regions. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

B) Notice to Customers

Discussion

C) Advertisements for Board review for Property & Elevated Tank

Discussion

D) Employee Handbook Updates

Discussion

A workshop has been set up on November 12, 2014 @1:00 to discuss additions and changes for the employee handbook.

E) Accountant Contract

Discussion

Commissioner Bitter made a motion to accept the new contract for the Consulting Services from Humphrey & Saltmarsh Firm. Commissioner Seibert seconded the motion. Vote yes. Motion carried.

F) Purchasing Card Policy

Discussion

Commissioner Sipos made a motion to accept The Purchasing Card Policy that was written. Commissioner Bitter seconded the motion. Vote yes. Motion carried.

7) Superintendent's Report

1. Water Loss

Discussion

2. Halls River Bridge Project

Discussion

3. Willard Ave

Discussion

4. Radio Read Meters at Peach Orchard WTP

Discussion

5. New Employees

Superintendent Purnell would like to advertise in the Chronicle and On Line the two new positions for new employees. Commission Seibert made a motion to approve. Commissioner Bitter seconded the motion. Vote yes. Motion carried.

6. RAP (SWFWMD Water Audit)

Discussion

8) Reports to the Board

- A) Shut off list**
- B) Adjustment Report**
- C) Yearly Timeline**

9) Board Comments

Discussion

Board would like the write off of bad debt spreadsheet to have an explanation on all future customers.

Board would like to see an updated job description printout on all employees.

10) Pay Bills/Adjournment

Commissioner Seibert made a motion to pay the bills and adjourn. Commissioner Bitter seconded the motion. Vote yes. Motion carried.